



## **Vacancy: UN Advocacy Officer**

**Deadline: June 30, 2023**

**Positions Available: 1**

**Time Commitment:** 7 hrs/week (approximately); subject to a probationary period of 3 months.

**Compensation:** Due to limited financial resources, this is an unpaid volunteer position

**Location:** Preference will be given to candidates based in Geneva, Switzerland, or surrounding areas

### **PEARL Advocacy Team**

PEARL's Advocacy Team conducts consistent and thorough engagement with the international community. This includes the United Nations (UN) in New York and Geneva, as well as the governments of the United States, Canada, the United Kingdom, and other countries. PEARL provides policymakers with information, data, and analysis to influence the formulation of policies and practices regarding Sri Lanka. Our team has presented PEARL's work at the U.S. Congress and at the UN Human Rights Council and engages in meetings with senior politicians and diplomats. We are currently expanding our Advocacy Team to nurture existing relationships with specific countries and bodies.

### **Background to Role**

The Advocacy Officer will work with the wider PEARL team to help implement a work plan focused on continuing our work at the UN. The Advocacy Officer will attend internal advocacy meetings to learn about the human rights situation in Sri Lanka, external meetings with policymakers, NGOs, human rights activists, and other stakeholders, as well as keep on top of developments in Sri Lanka/internationally via the news and available webinars. The Advocacy Officer may work on several long-term projects, as well as short-term projects with quick turnaround times.

The right candidate will have an in-depth understanding of the human rights situation in the North and East of Sri Lanka, and a natural tendency to keep up-to-date on developments. The right candidate will also take a proactive approach to relationship-building and exploring new avenues for engagement. PEARL will provide the necessary training and coaching required in order to fulfill the responsibilities of this role, including a training course on advocacy.

Travel to the UN to attend various sessions and meetings throughout the year will be required for this role. All travel expenses will be covered by PEARL.

The Advocacy Officer will be reporting to the Advocacy and Research Director.



## PEOPLE FOR EQUALITY AND RELIEF IN LANKA

1629 K Street, Suite 300 | Washington, D.C. 20006 | [pearlaction.org](http://pearlaction.org) | [contact@pearlaction.org](mailto:contact@pearlaction.org)

### Responsibilities:

- Implement UN-specific strategic work plan, to be updated annually
- Identifying and tracking UN-related engagement with Sri Lanka
- Build relationships with/maintain regular communications with country missions, special rapporteurs and related UN bodies, such as the OHCHR.
- Work with volunteers and/or various stakeholders in-country/internationally on advocacy projects
- Host and/or participate in advocacy or policy events online or in-person (eg. panel discussions, exhibitions)

### Skills Required:

- Excellent written and oral communications skills in English, including writing briefs and notes to be shared with the Advocacy Team and beyond
- Strong organizational capability
- Experience with event management
- Willingness to speak to local and international media (training will be provided)
- Ability to present and speak to senior officials and large groups

### Skills preferred:

- Writing in-depth policy documents or reports
- Tamil and/or German language skills

### Compulsory Actions:

- Attend the weekly advocacy team meetings as well as wider team trainings/meetings
- Keeping up-to-date with emerging news and recent developments on Sri Lanka
- Complete PEARL trainings
- Submit monthly timesheets

### How to Apply

By 11:59pm EST on June 30, 2023, please send PDFs to [careers@pearlaction.org](mailto:careers@pearlaction.org) with the subject line: [Last Name, First Name] - UN Advocacy Officer including the following:

- Cover letter
- Resume

**PEARL is committed to equity, inclusion, and anti-oppression in all aspects of our work. We encourage applications from equity-seeking groups, such as women, non-conforming gender identities, members of the LGBTQIA+ community, and disabled people. Accommodation can be provided throughout the selection process as long as candidates make their needs known in advance by emailing [careers@pearlaction.org](mailto:careers@pearlaction.org) with the subject line: Accommodations request - UN Advocacy Officer**